

AWARD PROCEDURE

All completed project applications and related information will be independently evaluated by a panel of judges to determine the recipient of the **Donald E. Ferry Jr. Spirit of Service Memorial Award**.

One award will be given annually.

An appreciation check of FIVE HUNDRED DOLLARS will be awarded from the Supreme Council to the winning Subordinate Council for its use.

The winning council will be recognized at the Supreme Council Session and their project will be featured in the Royal Arcanum BULLETIN.



SAMPLE PROJECT IDEAS for the Donald E. Ferry Jr. Spirit of Service Memorial Award Program

- hosting a friendship baby shower
- organizing a walk-a-thon team for pediatric medical research/finding a cure
- filling holiday stockings
- assembling gift boxes for military children
- converting "A Dime a Day" to books for a library
- collecting pajamas for children in need
- putting together school supply backpacks
- making shower/hygiene kits for sheltered youth
- sponsoring a "New Shoe/Sneaker Drive"
- "Pitching In" with children's service/emotional support pet therapy programs

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Supreme Council of the Royal Arcanum
61 Batterymarch Street
Boston, MA 02110

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FAX: 617-426-2322

www.royalarcanum.com



DONALD E. FERRY JR.

SPIRIT OF SERVICE

MEMORIAL AWARD



**THE SUPREME COUNCIL
ROYAL ARCANUM
DONALD E. FERRY JR.
SPIRIT OF SERVICE
MEMORIAL AWARD
PROGRAM**



This program of tribute is to memorialize Donald E. Ferry, Jr. - Home Office Customer Service Specialist with 29 years of service and member of the Supreme Council Junior Committee for 22 years. Donald passed away in November 2020 but his legacy of service to our Society will be carried forth in the fraternal work and fellowship shared by the Royal Arcanum Family.

With allegiance to our founding attribute of Charity and his dedicated efforts for the success of the Society's Junior Department and its programs, Donald's willingness to create fraternal projects and lead by example was witnessed in the Royal Arcanum for over a quarter century.

The Supreme Council instituted the Donald E. Ferry Jr. Spirit of Service Memorial Award in recognition and remembrance of the inspiring and selfless dedication Donald had for the Royal Arcanum.

The program's purpose is to ***"See a Need and Take the Lead"*** in support of a children's charity or charitable program for the benefit of children.

Through this Supreme Council initiative, Royal Arcanians can follow in Donald's footsteps of fraternal service by creating a project for youth.

Subordinate councils (current in filing reports to Boston) are invited to participate.

The charity being supported is to be determined by members of the council.

Each year one project will be selected as the winner by a panel of independent judges and the sponsoring Royal Arcanum council will receive a \$500 award for its use.

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GUIDELINES

Subordinate Councils are invited to sponsor a volunteer project for a children's charity or charitable cause for the benefit of children during the period of:

June 1st
[International Children's Day]
through
November 20th
[Family Volunteer Day]

Councils will select the charity and tailor their project as they desire.

The project chosen by the Council should be one that best exemplifies how members **saw a need and took the lead** as fraternalists volunteering together to leave a positive imprint on the lives of children.

Councils are encouraged to be as creative as they wish and to welcome the participation of Junior Arcanians and support of friends and prospective members to fulfill their project goal(s).

Councils must be the organizing unit and sponsor of the activity/project.

Sole monetary donations made to a charity are not eligible for the award program.

The Council Secretary is to complete the **Donald E. Ferry Spirit of Service Memorial Award Application** (Form DEFsa-1) and compile all project-related materials (purpose of project, description, impact on children, signatures, photos, acknowledgments, etc.) that are to be included with the application submission.

All materials **MUST** be packaged together and forwarded to:

Royal Arcanum
Fraternal Director
61 Batterymarch Street
Boston, MA 02110

Completed applications must be received on or before December 6th.

Each eligible Subordinate Council may submit one project annually.



DONALD E. FERRY JR. SPIRIT OF SERVICE AWARD APPLICATION

"Seeing a Need and Taking the Lead for the Benefit of Children"

Council Name: _____ Jurisdiction: _____

Name of Member Submitting Nomination: _____

Phone: (____) _____ E-mail: _____

Project Title: _____

Purpose or Goal of Project: _____

Date of Project/Activity: _____

Number of Participants: RA Members _____ Juniors _____ Friends _____

Signature of Subordinate Council Regent or Secretary: _____

(A): On a separate sheet of paper describe how the project was coordinated, how fraternalists and friends volunteered together to implement the project and the objective(s) achieved for the benefit of children.

(B): Include a minimum of three good quality photographs highlighting the participants as fraternal volunteers in preparation of or at the project/activity. (Minimum 4"x6" size – **actual photographs must be submitted**)

(C): Attach a letter of acknowledgment that was sent to the council from the charitable recipient supported by the project.

(D): Include any other related materials significant to the project and its goal(s).

Reminder: The project must be conducted between June 1st and November 20th.

Applications are limited to one per subordinate council per year.

All submissions must be received on or before December 6th of the same year to

Supreme Council of the Royal Arcanum

Fraternal Director

61 Batterymarch Street

Boston, MA 02110